**DRAFT–MEMORANDUM OF UNDERSTANDING**

MEMORANDUM OF UNDERSTANDING BETWEEN **NAME OF INSTITUTION** AND THE INSTITUTE FOR APPLIED ECONOMIC RESEARCH (IPEA)

THE INSTITUTE FOR APPLIED ECONOMIC RESEARCH, a Public Foundation of the Government of Brazil, headquartered in Brasília-DF, Brazil (Seps – Setor de Edifícios Públicos Sul 702/902, Bloco C – Torre B, Asa Sul, 70390-025), registered under CNPJ/MF no. 33.892.175/0001-00, henceforth referred to as **Ipea**, represented by its President, LUCIANA MENDES SANTOS SERVO**,** a Brazilian civil servant residing in Brasília-DF, appointed by Ordinance 1.684, published in the Official Gazette No. 33, p. 3, of 15 February 2023, and **NAME OF INSTITUTION (+ordinance, law or act that enacted it, if it is a public institution)**, headquartered in **address,** henceforth referred to as **acronym of the institution**, represented by its **position, name of the person responsible for the position, nationality, profession, and place of residence,** CONSIDERING THAT:

The International Policy Centre for Inclusive Development (IPCid) is the department at Ipea responsible for the interface between the Institute’s knowledge base and its effective participation in inclusive international development;

That the IPCid holds as core values—beyond mere policy concerns—the promotion of inclusiveness and social protection, the fight against hunger and malnutrition, and the fight against poverty;

That the IPCid supports the vision contained in the Agenda 2030 for Sustainable Development, including critical thinking about financing for development, the effective monitoring and evaluation of the policies and programmes related to the Sustainable Development Goals (SDGs), the improvement of infrastructure and logistics in countries of the Global South, and the strengthening of South-South cooperation;

That solidarity, open dialogue and mutual learning are key for innovation, production and dissemination of knowledge for public policies that are essential for the development of Brazil and its partners;

**Further considerations. . .**

DECIDE to establish this MEMORANDUM OF UNDERSTANDING, based on the following:

**ARTICLE 1. OBJECTIVES**

The objective of this Memorandum of Understanding is to **[insert objective]**

1. **[Details of objective 1]**
2. **[Details of objective 2]**
3. **[Details of objective 3]**
4. **[Details of objective 4]**

**ARTICLE 2. SHARED RESPONSIBILITIES**

To achieve the objectives established in this Memorandum of Understanding, both PARTIES must contribute, to the best of their abilities and capacities, as follows:

1. [**Contribution 1]**
2. **[Contribution 2]**
3. **[Contribution 3]**
4. **[Contribution 4]**

**2.1—**The Parties agree to offer, under mutual collaboration, all the resources for the execution of this Memorandum within the limits of their capacity, so that there is no shortage of human or material resources or facilities.

**ARTICLE 3. OF BUDGET AND MATERIAL RESOURCES**

There shall be no transfer of financial resources between the PARTIES for the implementation of this Memorandum of Understanding. The expenditures necessary for the achievement of the agreed objectives, such as with personnel, transportation, communication between the PARTIES, and any other items deemed necessary, will be funded through specific endowments included in the budget of each PARTY.

The services resulting from this Agreement shall be provided under a system of mutual cooperation, and the PARTIES are not required to provide payment for them.

**ARTICLE 4. OF HUMAN RESOURCES**

The human resources used by any of the PARTIES as a result of the activities related to this Agreement shall not be seconded or otherwise undergo any alterations in terms of institutional affiliation, or cause any liability to the other PARTY.

Civil servants can only be assigned to the performance of specific tasks, established through supplementary agreements and for a set period of time.

**ARTICLE 5. TIMELINE**

This Memorandum of Understanding shall be valid for 60 (sixty) months from the date of publication, extensible through the signing of an amendment.

**ARTICLE 6. OF ALTERATIONS**

This Agreement can be altered, in part or in full, through an amendment, as long as its original objective is maintained.

**ARTICLE 7. INTELLECTUAL PROPERTY**

The intellectual property of the projects developed under the framework of this Memorandum of Understanding shall be jointly owned by the PARTIES.

**ARTICLE 8. OF TERMINATION**

This Memorandum of Understanding can be terminated:

1. If the term is expired, and no amendment is signed to extend it.
2. Upon communication by any of the PARTIES if there is no longer any interest in maintaining the partnership.
3. Before the end of the term through mutual consensus between the PARTIES, which must be duly formalised.

**ARTICLE 9. OF PUBLICATION**

The PARTIES must publish an excerpt of this Memorandum of Understanding on their official websites

**ARTICLE 10. OF DISCLOSURE AND DISSEMINATION**

The dissemination of the programmes, works, services, and campaigns resulting from this Memorandum of Understanding must have an educational, informative, or socially-oriented quality, and must not include names, symbols or images that might be construed as personal promotion for government officials or civil servants, under the terms of Art. 37, Paragraph 1, of the Federal Constitution of Brazil, and of Normative Instruction No. 02, of 20 April 2018, of the General Secretariat of the Presidency of the Republic.

**ARTICLE 11. OMITTED CASES**

Other situations that are not provided for in this Agreement must be resolved through mutual agreement between the PARTIES, and must be steered towards the full implementation of its objectives.

Brasília, XX XXXX XXXX

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| **LUCIANA MENDES SANTOS SERVO** |  | **XXXXXXXXXXXXXXX** |
| President of Ipea |  | Official Position |